

# **ACADEMIC PROCEDURES CALENDAR**

University Bachelor's and Master's Degrees, 2024-2025

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## 1 Bachelor's Degree studies

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### 1.1 Pre-enrollment periods for studies (University Admissions Office)

- **General absorption June 2024:** June 4 to June 28, 2024
- **Pre-enrollment September 2024:** 18 and 19 September 2024
- **Pre-enrollment February 2025:** 3 to 5 February 2025

### 1.2 Enrollment periods

As a general rule, Euncet enrollment is annual, so that the student enrolls only once for the entire academic year.

#### **New students by general pre-registration:**

- **Students assigned in 1st preference:** From 12 to 17 July 2024
- **Claims and final assignment:** 17 July 2024
- **Second June assignment:** July 23-25, 2024
- **3rd June assignment:** September 5 and 6, 2024
- **June 4th assignment:** September 13, 2024
- **June 5th assignment:** September 19, 2024
- **June 6th assignment:** September 26, 2024
- **Students assigned to the September call:** September 27, 2024

**New students by general pre-registration for the February call:** 7 February 2024

**Students enrolled in previous years:** From 17 to 31 July 2024

*For students from previous years who do not enroll in the autumn semester, an exceptional registration period will be opened ONLY for the spring semester from 16 to 20 December 2024 and from 8 to 24 January 2025. If you have any questions, consult the [enrollment manual](#).*

### 1.3 Deadlines for handling applications for change of university and/or official university studies (by direct transfer without pre-registration)

- **Incorporation into the autumn semester (subject to availability of places):** From June 3 to August 2 and from September 2 to 13, 2024.
- **Incorporation to the spring semester (only for applications for change of university and subject to availability of places):** From December 16 to December 20, 2024 and from January 8 to 24, 2025.

## 2 Master's Degree Studies

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As a general rule, Euncet enrollment is annual, so that the student enrolls only once for the entire academic year:

- **Pre-enrollment period** (new students 2024-25): From 15 January to 19 September 2024
- **Enrollment period** (all students in the 2024-25 academic year): From 15 July to 2 August and from 2 September to 26 September 2024

## 3 Periods common to Bachelor's and Master's degrees

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As a general rule, Euncet enrollment is annual, so that the student enrolls only once for the entire academic year:

- **Application for recognition/validation of studies:** Until 30 September 2024
- **Application for continuity of studies** (students declared Unfit according to Permanence Regulations): Until July 30, 2024
- **Request for enrollment modifications for the autumn semester:** From 15 to 29 July and from 2 September to 16 September 2024
- **Request for enrollment modifications for the spring semester** (without economic impact, example: changes of groups): From 16 to 20 December 2024 and from 8 to 24 January 2025
- **Request for enrollment modifications for the spring semester** (implies economic impact, example: extension of enrollment): From 27 January to 7 February 2025

*In the spring semester, **a subject can only be removed from the enrollment if it is replaced by another.** It is allowed **to add subjects** to the enrollment and request **group changes.***

## 4 Deadlines for requesting the waiver of enrollment

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As a general rule, enrollment cannot be waived, although in duly justified cases and only once, students may request a total waiver of enrollment and receive the academic services requested, provided that they do so within the period set out in the pricing policy for this academic year.

## 5 Deadlines for procedures related to the evaluation

### BACHELOR'S DEGREES - 1st Semester 2024-25

- The deadline for entry of the final exam grade into the system will be at 11:59 p.m. on the 3rd working day after the exam.
- The exam mark will be published automatically at 00:00 on the 4th day after the exam.
- The revision date will be no later than 48 working hours after the date of publication.

DATES	ACTIVITY	RESPONSIBLE
07/01/2025 to 20/01/2025	Period for completion of final exams in 1st call	Teaching staff
14/01/2025 to 24/01/2025	Publication of provisional grades and revision of final exam grades of the 1st call and continuous evaluation	Teaching staff
27/01/2025 to 31/01/2025	Period for completion of final exams in 2nd call	Teaching staff
16/12/2024 to 20/12/2024 and from 08/01 to 24/01/2025	Enrollment modification period 2024-25 2nd semester academic year (without economic impact, example: group changes)	Academic management
7/01/2025 to 07/02/2025	Enrollment modification period 2024-25 2nd semester academic year (implies economic impact, example: enrollment extension)	Academic management
31/01/2025 to 07/02/2025	Publication of provisional grades and revision of final exam grades of the 2nd call and continuous evaluation	Teaching staff
13/02/2025 at 15:00h	Final Evaluation Committee 1s. 1st YEAR Bachelor's Tech Degrees + MKT (extinction) Barcelona Campus 22@ and Can Dragó	Teachers and tutors
13/02/2025 at 16:30h	Final Evaluation Committee 1s. 2nd YEAR MKT Campus Barcelona Can Dragó	Teachers and tutors
13/02/2025 at 17:00h	Final Evaluation Committee 1s. 3rd COURSE MKT Campus Barcelona Can Dragó	Teachers and tutors
13/02/2025 at 17:30h	Final Evaluation Committee 1s. 4th COURSE MKT Campus Barcelona Can Dragó	Teachers and tutors
17/02/2025 at 15:00h	Final Evaluation Committee 1s. 1st YEAR CTEF Campus Barcelona Can Dragó	Teachers and tutors
17/02/2025 at 16:00h	Final Evaluation Committee 1s. 2nd YEAR CTEF Campus Barcelona Can Dragó	Teachers and tutors
17/02/2025 at 16:30h	Final Evaluation Committee 1s. 3rd YEAR CTEF Campus Barcelona Can Dragó	Teachers and tutors
17/02/2025 at 17:00h	Final Evaluation Committee 1s. 4th YEAR CTEF Campus Barcelona Can Dragó	Teachers and tutors
18/02/2025 at 15:00h	Final Evaluation Committee 1s. 1st YEAR Bachelor's Tech Degrees + ADE-MKT-DG (extinction) Campus Terrassa	Teachers and tutors
18/02/2025 at 16:30h	Final Evaluation Committee 1s. 2nd YEAR ADE-MKT-DG Campus Terrassa	Teachers and tutors
18/02/2025 at 18:00h	Final Evaluation Committee 1s. 3rd YEAR ADE-MKT-DG Campus Terrassa	Teachers and tutors

18/02/2025 at 19:00h	Final Evaluation Committee 1s. 4th YEAR ADE-MKT-DG Campus Terrassa	Program Dir.+ Acad. Dir.
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## BACHELOR'S DEGREES - 2nd Semester 2024-25

- The deadline for entry of the final exam grade into the system will be at 11:59 p.m. on the 3rd working day after the exam.
- The exam mark will be published automatically at 00:00 on the 4th day after the exam.
- The revision date will be no later than 48 working hours after the date of publication.

DATES	ACTIVITY	RESPONSIBLE
19/05/2025 to 30/05/2025	Period for completion of final exams in 1st call	Teaching staff
23/05/2025 to 06/06/2025	Publication of provisional grades and revision of final exam grades of the 1st call and continuous evaluation	Teaching staff
09/06/2025 to 13/06/2025	Period for completion of final exams in 2nd call	Teaching staff
13/06/2025 to 20/06/2025	Publication of provisional grades and revision of final exam grades of the 2nd call and continuous evaluation	Teaching staff
30/06/2025 at 15:00h	Final Evaluation Committee 2s. 1st YEAR Bachelor's Tech Degrees + MKT (extinction) Campus Barcelona 22@ and Can Dragó	Teachers and Tutors
30/06/2025 at 16:30h	Final Evaluation Committee 2s. 2nd YEAR MKT Campus Barcelona Can Dragó	Teachers and Tutors
30/06/2025 at 17:00h	Final Evaluation Committee 2s. 3rd YEAR MKT Campus Barcelona Can Dragó	Teachers and Tutors
1/07/2025 at 15:00h	Final Evaluation Committee 2s. 1st YEAR CTEF Campus Barcelona Can Dragó	Teachers and Tutors
1/07/2025 at 16:00h	Final Evaluation Committee 2s. 2nd YEAR CTEF Campus Barcelona Can Dragó	Teachers and Tutors
1/07/2025 at 16:30h	Final Evaluation Committee 2s. 3rd YEAR CTEF Campus Barcelona Can Dragó	Teachers and Tutors
1/07/2025 at 17:00h	Final Evaluation Committee 2s. 4th YEAR CTEF Campus Barcelona Can Dragó	Teachers and Tutors
02/07/2025 at 15:00h	Final Evaluation Committee 2s. 1st YEAR Bachelor's Tech Degrees + ADE-MKT-DG (extinction) Campus Terrassa	Teachers and Tutors
02/07/2025 at 16:30h	Final Evaluation Committee 2s. 2nd YEAR ADE-MKT-DG Campus Terrassa	Teachers and Tutors
02/07/2025 at 18:00h	Final Evaluation Committee 2s. 3rd YEAR ADE-MKT-DG Campus Terrassa	Teachers and Tutors
03/07/2025 at 15:00h	Curricular Evaluation Board of the Bachelor's Degrees	Program Dir.+Dir.acad.

## MASTER'S DEGREES - 1st Semester 2024-25

- The deadline for entry of the final exam grade into the system will be at 11:59 p.m. on the 3rd working day after the exam.
- The exam mark will be published automatically at 00:00 on the 4th day after the exam.
- The revision date will be no later than 48 working hours after the date of publication.

### MUADE

DATES	ACTIVITY	RESPONSIBLE
04/02/2025 to 13/02/2025	Period for completion of final exams in 1st call	Teaching staff
13/02/2025 to 21/02/2025	Publication of provisional grades and revision of final exam grades of the 1st call and continuous evaluation	Teaching staff
18/02/2025 to 27/02/2025	Period for completion of final exams in 2nd call	Teaching staff
27/02/2025 to 07/03/2025	Publication of provisional grades and revision of final exam grades of the 2nd call	Teaching staff
13/03/2025 at 10:00h	Final Evaluation Committee of the 1st Semester	Program Dir.+ Acad. Dir.

### MUTAM + MUDMKT (extinction)

DATES	ACTIVITY	RESPONSIBLE
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04/02/2025 to 13/02/2025	Period for completion of final exams in 1st call	Teaching staff
13/02/2025 to 21/02/2025	Publication of provisional grades and revision of final exam grades of the 1st call and continuous evaluation	Teaching staff
18/02/2025 to 27/02/2025	Period for completion of final exams in 2nd call	Teaching staff
27/02/2025 to 07/03/2025	Publication of provisional grades and revision of final exam grades of the 2nd call	Teaching staff
13/03/2025 at 10:00h	Final Evaluation Committee of the 1st Semester	Program Dir.+ Acad. Dir.

### MASTER'S DEGREES - 2nd Semester 2024-25

- The deadline for entry of the final exam grade into the system will be at 11:59 p.m. on the 3rd working day after the exam.
- The exam mark will be published automatically at 00:00 on the 4th day after the exam.
- The revision date will be no later than 48 working hours after the date of publication.

### MUADE

DATES	ACTIVITY	RESPONSIBLE
20/05/2025 to 22/05/2025	Period for completion of final exams in 1st call	Teaching staff
26/05/2024 to 30/05/2025	Publication of provisional grades and revision of final exam grades of the 1st call and continuous evaluation	Teaching staff
03/06/2025 to 05/06/2025	Period for completion of final exams in 2nd call	Teaching staff
09/06/2025 to 13/06/2025	Publication of provisional grades and revision of final exam grades of the 2nd call	Teaching staff
27/06/2025 at 10:00h	Final Evaluation Committee of the 1st Semester	Program Dir.+ Acad. Dir.

### MUTAM + MUDMKT (extinction)

DATES	ACTIVITY	RESPONSIBLE
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20/05/2025 to 22/05/2025	Period for completion of final exams in 1st call	Teaching staff
26/05/2024 to 30/05/2025	Publication of provisional grades and revision of final exam grades of the 1st call and continuous evaluation	Teaching staff
03/06/2025 to 05/06/2025	Period for completion of final exams in 2nd call	Teaching staff
09/06/2025 to 13/06/2025	Publication of provisional grades and revision of final exam grades of the 2nd call	Teaching staff
27/06/2025 at 10:00h	Final Evaluation Committee of the 1st Semester	Program Dir.+ Acad. Dir.